

Town of Savanna
Council Meeting Minutes

April 12, 2021 at 7pm

Savanna Public Works Authority

Meeting called to Order by Coy

Roll Call: Coy, Chad, Nathan, and Robbye

Attendances: Police Chief David Spears, Fire Chief Jeff Jones, City Attorney Pat Layden, City C.P.A. George M. Kern, and Miranda Thompson

1. Motion by Coy to Approve Minutes of March 15, 2021 Council Meeting, 2nd by Nathan
Votes: Coy - Yes Chad – Yes Nathan - Yes
2. Motion by Coy to Approve Current Claims, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan - Yes
3. Financial Report; Mike Kerns shared financial report for S.W.P.A. (Copy filed Minutes) 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan - Yes
4. Water Adjustments; Water Clerk Miranda shared with Council Savanna Residents Yarbrough and Waller have been paying Sewer Fee but not on City Sewer Line, so they are asking for refunds. Motion by Coy to Approve Refunds, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
5. New Business; Few Attendances mention the city water has smelled and/or tasted different recently so Coy asked Miranda to put in a ticket to Coty to have the water tested. No Action Needed.
6. Public Discussion; None

Motion to Adjourn by Coy, 2nd by Nathan; Votes: Coy - Yes Chad – Yes Nathan – Yes

Town Clerk

Katie Saged

Council Members

Coy Holt
Nathan King
Chad Grabe

Town of Savanna

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Attendances: Police Chief David Spears, Fire Chief Jeff Jones, City Attorney Pat Layden, City C.P.A. George M. Kern, and Miranda Thompson

1. Motion by Coy to Approve Minutes of March 15, 2021 Council Meeting, 2nd by Chad; Votes: Coy - Yes Chad – Yes Nathan - Yes
2. Motion by Coy to Approve Current Claims, 2nd by Chad; Votes: Coy - Yes Chad – Yes Nathan - Yes
3. Financial Report; George Kern shared Financial Report. Motion by Coy to Approve Financial Report, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
4. Bids for Building Project on Hwy Lot; Bids were opened at 6:30pm prior to meeting, town received two one from Shawn Sisco and Alejandro Mercado. After reviewing both bids Alejandro Mercado was able to complete the job at a cheaper rate while covering everything on the list of things required on the specs published in the paper. Council and Town C.P.A. agreed it was best to start job next fiscal year so Alejandro Mercado will start the project beginning July 5, 2021. Motion by Coy to Approve Alejandro Mercado Bid and starting the project on July 5, 2021, 2nd by Nathan; Votes: Coy- Yes Chad – Yes Nathan - Yes
5. Celebrate Savanna Day. The festival will be last Saturday in June (June 26, 2021) at the New Town Park and Pavilion. There will be fireworks and possibly other things provided by the town/fire/police dept. more details will be advertised later. Vendors are welcomes – Vendor's Fee is \$25.00 and they are responsible for their own utilities and trash. No Action Needed
6. Hiring the Municipal Attorney and Municipal Judge; Discussed was the liability the town's Attorney and Judge has now been a hired Contractor instead of a city employee along with health insurance options if they wanted to purchase through the Town of Savanna. Town Attorney Pat Layden told council he was fine with staying as a contracted attorney but it would be good to hire the Judge as a City Employee. Motion by Coy to keep Municipal Attorney as is and Hire Municipal Judge as City Employee, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad – Yes
7. Compensation Raise for Municipal Judge; Discussed was the cost of adding the judge to the town's insurance plan and Town Attorney Pat Layden shared their tasks along with

travel have increased over the years without any raise so the raise would be appreciated. Motion by Coy to give the Municipal Judge a \$200.00 Raise which he can use towards insurance or extra income; 2nd by Nathan; Votes: Coy- Yes Nathan – Yes Chad -Yes

8. Police Department Business; David shared Police Finance Statement. Town Resident came forward and shared with council his Property Lines issues which included neighbors blocking entryways, parking and/or placing items on his property without permission, roads cutting into his property, and etc. Police Chief shared his has been giving warning about the legal parking and other issues but will start issuing tickets. Town Attorney will also type a legal letter to give to neighbor letting them know they are in violation and to resolve the issue or fines will be issued. No Action
9. Fire Business Department; Fire Chief Jeff Jones shared with council the official audit report which every resident should receive in the mail a copy of the letter to pass on to their home insurance so they can receive a better rate. The rating went from 6 to 3 which is very good and now the same as McAlester thanks to the town having good equipment and the new water system. The Mayor and Chief are very proud of the fire dept for working so hard for this good rating and will continue to do give Savanna their best. The fire dept. has a good team full of men and women.
10. New Business; Town Clerk Katie Gragert shared with council a letter to update the contact person for the Town's DUNS number which is used for receiving grants. The letter would make Katie the new representative so the town can get the number renewed. Motion by Coy to Approve the Letter making Katie Gragert the New DUNS Representative, 2nd by Nathan; Votes: Coy – Yes Nathan – Yes Chad - Yes
11. Public Discussions; None

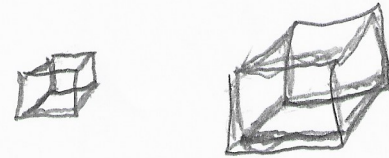
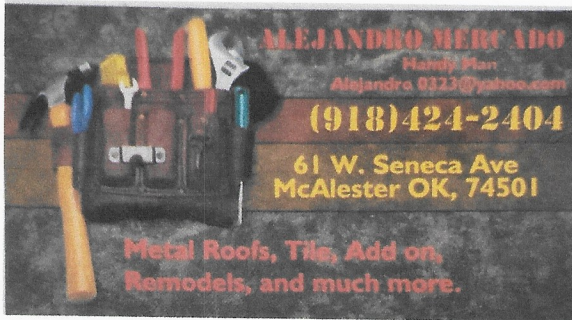
Motion to Adjourn by Coy, 2nd by Chad; Votes: Coy - Yes Chad – Yes Nathan – Yes.

Town Clerk

Katie Gragert

Council Members

Chad Graham
Nathan Jones
Coy Hall



START

JULY 5,

Donut Shop

30'x 40' with 10' side walls steel frame building on concrete piers, 4000 psi 5" concrete slab with 3/8 rebar every 2'.

Building: 8" I beam for legs, 8" I beam and 8" c purling on the roof on 3' centers, 6" C purling on the walls with R11 vinyl back insulation, covered with 26-gauge sheet metal for the outside walls and roof.

The building will have a 3' fake concrete rock wall around the outside perimeter. The building will have a 3' commercial entry door and a 3' rear door, 3 (4'x6') windows and a drive-thru window.

The inside of the building will be framed with 2"x4" wall, 2"x6" ceiling joists, R-13 insulation in the walls, 12" blown insulation on the ceiling, and finish with 1/2" sheetrock, mud & tape, texture, and exterior paint. Floors stained and clear coat. The building will also have a 6'x10' front awning with concrete slab 4000 psi 5" concrete slab with 3/8 rebar every 2'. Awning will have no smaller than 1 1/2" gauge 4"x4" legs, 6" C purling on the roof on 3' centers, 26-gauge sheet metal. Three exterior lights (front, rear and drive-thru). 80' guttering and 6 downspouts.

The building will be divided into 4 sections

1. Lobby
2. Kitchen
3. Men and Women restrooms
4. Heat and Air closet

The building interior will include:

- 15 LED lights
- 30 electrical outlets
- 200 AMP breaker box
- Two smoke detectors
- 2 exit flood lights

- 2 fire extinguishers

Restrooms will include:

Men

- One toilet
- One sink
- One urinal
- One mirror
- One electrical outlet
- Two LED lights
- Stained and clear coat for floors
- A drain at the center of the restroom
- One exhaust fan
- One universal men's restroom sign

Women

- One toilet
- One sink
- One mirror
- One electrical outlet
- Two LED lights
- Stained and clear coat for floors
- A drain at the center of the restroom
- One exhaust fan
- One universal women's restroom sign

Lobby will include:

- One stainless steel hand washing sink
- One drain for ice maker
- One water line for ice maker

The heat and air closet will include:

- One LED light
- A 4-ton split central air and heat unit (natural gas heat)
- 40-gallon water heater
- Attic ladder

The kitchen will include:

- 3 compartment stainless steel sink
- One stainless steel hand washing sink
- A mop sink
- A commercial rated oven hood

- 3/4" gas line for stove
- 36" commercial rated gas stove
- A drain at the center of the kitchen

All labor and materials for concrete, framing, electricity, plumbing, insulation, sheet rock, mudding and tapping, paint, trimming, and floor staining are included.

Dirt work is not included.

Building estimate: \$100,000.00

Sale taxes: (0%) \$0.00

Total: \$100,000.00

Deposit: \$50,000.00

Due upon completion: \$50,000.00

RE-READS MARCH 2021

PAULA CORMIER

CLINTON SHARP

JEFF OSBORNE

BASEBALL FIELD

KENNETH MCMENNAMY

MICHAEL HENRY

NICKOLAS COLLEY

ALVIE SUTTON

Cay Hall